

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, February 4, 2025**

**3:30 PM**

**Commissioners Board Room**

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To attend the meeting virtually and comment online please visit:  
[www.laramiecountywy.gov](http://www.laramiecountywy.gov) - Commissioner meeting

*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for Jan 21, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes Jan 21, 2025](#)

### Consent Agenda

2. Consideration of the ratification of a resolution acknowledging conversion from 307 Horse Racing, Inc, to 307 Horse Racing, LLC.

Dept: Commissioners

Agent: Brad Lund

Applicant: 307 Horse Racing, LLC

**Attachments:**     [Resolution, 307 Horse Racing, LLC](#)

3. Consideration of a legal services agreement between Laramie County, WY, and SAS Legal Group, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$100/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: SAS Legal Group, LLC

**Attachments:**     [Legal Services Agreement, SAS Legal Group, LLC](#)

4. Consideration of an addendum to agreement between Laramie County, WY, and Montana Premiere Entertainment, Inc, in the amount of \$16,450 to provide attractions at the 2025 Sportsman's Expo as described in attachment A.

Dept: Events

Agent: Dan Ange

Applicant: Montana Premiere Ent, Inc

**Attachments:**     [Addendum, Montana Premiere Entertainment, Inc](#)

5. Consideration of a subgrantee agreement between Laramie County, WY, and the WY Dept of Transportation, Local Government Coordination office, for a FY25 Congestion Mitigation Air Quality (CMAQ) grant award in the amount of \$110,400 with a match of \$27,600 for dust suppression on five miles of County Rd 146 to run through Sept 30, 2027.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

**Attachments:**     [FY25 Subrecipient Agreement, WYDOT, CMAQ](#)

6. Consideration of a subgrantee agreement between Laramie County, WY, and the city of Cheyenne for a FY24 Edward Byrne Memorial Justice Assistance Grant in the amount of \$46,857 to run through Sept 30, 2027.

Dept: Grants

Agent: Sandra Bay

Applicant: City of Cheyenne PD

**Attachments:**     [FY24 Byrne JAG Subgrantee Agreement, City of Cheyenne](#)

- 7. Consideration of the ratification of a resolution authorizing submission of a grant application to the US Dept of Transportation for a FY25 Better Utilizing Investments to Leverage Development (BUILD) grant in the amount of \$5,945,744 to request funds for the Division Ave and Wallick Rd Street and Infrastructure Upgrade Project.

Dept: Grants

Agent: Molly Bennett

Applicant: Public Works

**Attachments:** [Grant Application, US Dept of Transportation, FY25 BUILD](#)

- 8. Consideration of the ratification of a memorandum of agreement between the Federal Highway Administration (FHWA), the WY Dept of Transportation (WYDOT), and Laramie County, WY, to outline the terms and conditions by which FHWA, WYDOT, and the county will coordinate removal of structure 48LA3336, structure DLM, Union Pacific Railroad Bridge on County Rd 210 as part of the WYDOT project CN02110, and the parties will mitigate adverse effects of the bridge removal.

Dept: Public Works

Agent: Molly Bennett

Applicant: FHWA and WYDOT

**Attachments:** [MOA, FHWA, WYDOT](#)

- 9. Consideration of amendment four to the agreement (040217-14) between Laramie County, WY, and the WY Dept of Transportation to extend the term to Feb 5, 2026, and amend the county's responsibilities by replacing attachment C with attachment D, for snow removal of portions of S Greeley Hwy and Fox Farm Rd.

Dept: Public Works

Agent: Molly Bennett

Applicant: WYDOT

**Attachments:** [Amendment Four, WYDOT](#)

- 10. Consideration of a manufacturer's off-premise permit submitted by WMC/PDB, LLC, dba Pine Bluffs Distilling, for an event on Feb 8, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Pine Bluffs Distilling

**Attachments:** [24-hour Permit, Pine Bluffs Distilling, Feb 10, 2025](#)

- 11. Consideration of a two-day manufacturer's off-premise permit submitted by WMC/PBD, LLC, dba Pine Bluffs Distilling, for an event on Feb 15 and 16, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Pine Bluffs Distilling

**Attachments:** [24-hour Permit, Pine Bluffs Distilling, Feb 15 and 16, 2025](#)

- 12. Consideration of the following fees collected by various county entities for Dec 2024: County Clerk, \$116,835.12; Sheriff, \$131,532.30; Clerk of District Court, \$16,886; Shooting Sports, \$17,150.84; Planning & Development, \$142,976.57; Circuit Court, \$41,892; DUI Court, \$460.00; Drug Court, \$75.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:** [Dec Fees 2024](#)

- 13. Consideration of the following part-time salaries in the amount of \$52,614.10 for Jan 2025: Planning, \$557.25; Shooting Sports, \$6,898.40; Buildings/Maintenance, \$17,603.09; Sheriff Operations, \$5,560.23; Detention, \$18,454.80; Events, \$138.75; Drug/DUI Courts, \$3,401.58.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:** [Jan Part-time Salaries 2025](#)

**Warrants**

14. Consideration of warrants in the amount of \$4,921,664.06 for Jan 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Jan Warrants 2025](#)

**Contract/Agreement/Leases**

15. Consideration of an addendum between Laramie County, WY, and Precision Kiosk Technologies, Inc, for the contractor to provide hardware and software to implement fully automated pretrial, probation and alcohol monitoring for low-risk individuals. The county shall pay the contractor \$1,750 per kiosk per month and other charges detailed in exhibit A of attachment A.

Dept: Sheriff

Agent: Chance Walkama

Applicant: Precision Kiosk Tech, Inc

**Attachments:**     [Addendum, Precision Kiosk Technologies, Inc](#)

16. Consideration of an intergovernmental agreement between the US Dept of Justice, US Marshals Service (USMS) and Laramie County, WY, to allow the county to maintain custody of selected federal inmates as determined by Laramie County. The adult daily incarceration fee will be \$120 a day and juvenile incarceration fee, \$190 a day. USMS is responsible for federal inmate transportation and medical costs.

Dept: Sheriff

Agent: Chance Walkama

Applicant: USMC

**Attachments:**     [Intergovernmental Agreement, USMC](#)

- 17. Consideration of a new service agreement and addendum between Laramie County, WY, and High West Energy, Inc, to provide service to power the new billboard sign at the Archer Complex for \$10,000.

Dept: County Attorney

Agent: Brad Lund

Applicant: High West Energy, Inc

**Attachments:**     [Addendum, High West Energy, Inc](#)

**Land Use:Variances/Board App./Plats**

- 18. PUBLIC HEARING regarding a zone change from AR - Agricultural Residential to MU - Mixed Use for Tracts 1, 2, 3, and 5, Gleich Tracts, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: L Gleich & M Grunewald

**Attachments:**     [Gleich Tracts, Zone Change](#)

- 19. PUBLIC HEARING regarding a subdivision permit and plat for Recco Ranch, situated in the NW1/4 of Sect 11, T14N, R65W of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Recco, Inc

**Attachments:**     [Recco Ranch, Subdivision Permit and Plat](#)

- 20. PUBLIC HEARING regarding a zone change from LI - Light Industrial to MU - Mixed Use for Cheyenne Irrigated Gardens, 3rd Filing, of the south 440-ft of Tract 17, Cheyenne Irrigated Gardens, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: David W Trefren Rev Tr

**Attachments:**     [Cheyenne Irrigated Gardens, 3rd Filing, Zone Change](#)

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [humanresources@laramiecountywy.gov](mailto:humanresources@laramiecountywy.gov) at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at [laramiecountywy.gov](http://laramiecountywy.gov).